

Ronald G. Rios  
Freeholder Director

Kenneth Armwood  
Deputy Director

Claribel A. Azcona-Barber  
Charles Kenny  
Leslie Koppel  
Shanti Narra  
Charles E. Tomaro  
Freeholders

# MIDDLESEX COUNTY • NJ

## DEPARTMENT OF COMMUNITY SERVICES

### Office of Human Services

Claribel A. Azcona-Barber  
Chairperson, Community Services

John A. Pulomena  
County Administrator

Gerry Mackenzie  
Department Head

Melyssa Lewis  
Director

July 9, 2020

Lou Ann Benson  
North Brunswick Municipal Alliance/Dept. of Parks, Recreation and Community Services  
710 Hermann Road  
North Brunswick, NJ 08902

Dear Ms. Benson,

Due to the significant decrease in Drug Enforcement Demand Reduction (DEDR) Fund collections in Fiscal Year 2020, the Governor's Council on Alcoholism and Drug Abuse (GCADA) has announced a reduction to the previously awarded county grants for Fiscal Year 2021. The Governor has also extended the state budget for fiscal Year 2020 to include five fiscal quarters ending on 9/30/2020 and shortened Fiscal Year 2021 to have three fiscal quarters beginning on 10/1/2020 and ending on 6/30/2021. The Governor's Council on Alcoholism and Drug Abuse (GCADA) therefore has provided a revised grant to Middlesex County for Fiscal Year 2021 Alliance to Prevent Alcoholism and Drug Abuse Program.

As a result, Middlesex County has revised the allocation to the North Brunswick Municipal Alliance for Fiscal Year 2021 per the CASS approved funding formula. The revised allocation to North Brunswick Municipal Alliance for three (3) Fiscal Quarters is in the amount of **\$13,456** in DEDR funds, with the stipulation the Municipal Alliance provides the required 25% Cash Match **\$3,364** and 75% In-Kind **\$10,092** for the FY2021 grant period of October 1, 2020 to June 30, 2021.

This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

The submission and approval of the revised Municipal Alliance Plan will be required to access these funds.

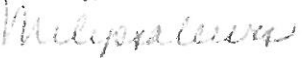
The following revised forms are to be submitted by no later than August 7<sup>th</sup>:

- Form 1A – Strategic Plan for Funding Municipal Alliances - Signature Page
- Form 1B – Resolution
- Form 6 – Alliance Coordination Plan
- Form 7 – Alliance Action Plan(s) – One (1) for each Intervention
- Form 8 – Alliance Budget

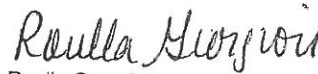
In order to be fully compliant with the contract, the North Brunswick Municipal Alliance must adhere to all requirements as outlined in contract language, GCADA Municipal Alliance Program Guidelines, and Middlesex County Municipal Alliance Program Requirements.

Please feel free to contact me if you have any questions or concerns at 732.745.4065 or [charoulla.georgiou@co.middlesex.nj.us](mailto:charoulla.georgiou@co.middlesex.nj.us)  
As always, thank you very much your hard work and dedication.

Sincerely,



Melyssa Lewis  
Office Human Services Director



Roulla Georgiou  
County Municipal Alliance Coordinator

75 Bayard Street, New Brunswick, NJ 08901  
Phone: 732-745-4186 | Fax: 732-296-7971  
[www.middlesexcountynj.gov](http://www.middlesexcountynj.gov)



Ronald G. Rios  
Freeholder Director

Kenneth Armwood  
Deputy Director

Claribel A. Azcona-Barber  
Charles Kenny  
Leslie Koppel  
Shanti Narra  
Charles E. Tomaro  
Freeholders

# MIDDLESEX COUNTY • NJ

## DEPARTMENT OF COMMUNITY SERVICES

### Office of Human Services

Claribel A. Azcona-Barber  
Chairperson, Community Services

John A. Pulomena  
County Administrator

Gerry Mackenzie  
Department Head

Melyssa Lewis  
Director

July 9, 2020

Lou Ann Benson  
North Brunswick Municipal Alliance/Dept. of Parks, Recreation and Community Services  
710 Hermann Road  
North Brunswick, NJ 08902

Dear Ms. Benson,

The State Fiscal Year has been extended for a 5th Quarter for the period of 7/1/20 - 9/30/20. The FY2020 5th Quarter grant funding from GCADA is to only reimburse county administration and municipal coordination of the Municipal Alliance Grant during that period. Due to a significant decrease in DEDR funding, all Alliance programming was paused on 3/23/20. Alliance programming will resume in FY2021 which will begin on 10/1/20.

As a result, North Brunswick Municipal Alliance will receive \$1,625 in DEDR funds, with the stipulation the Municipal Alliance provides the required 25% Cash Match (\$406.25) and 75% In-Kind (\$1,218.75) for the FY2020 grant period of July 1, 2020 to September 30, 2020. The funds are to only be utilized for municipal coordination/stipend expenses.

This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

The following forms must be provided by August 7<sup>th</sup>:

- Modification Form with signatures (provided)
- Resolution accepting funding; will include cash match and in-kind
- FORM 6 reflects FY20 5Q Allocation only
- FORM 8 reflects FY20 5Q Allocation only

In order to be fully compliant with the contract, the North Brunswick Municipal Alliance must adhere to all requirements as outlined in contract language, GCADA Municipal Alliance Program Guidelines, and Middlesex County Municipal Alliance Program Requirements.

Please feel free to contact me if you have any questions or concerns at 732.745.4065 or [charoulla.georgiou@co.middlesex.nj.us](mailto:charoulla.georgiou@co.middlesex.nj.us)

As always, thank you very much your hard work and dedication.

Sincerely,



Melyssa Lewis  
Office Human Services Director



Roulla Georgiou  
County Municipal Alliance Coordinator

cc: Claribel A. Azcona-Barber, Freeholder  
Kimberly Rodriguez, GCADA  
Jennifer Grzankowski, County Fiscal  
Anne Lori Dillon, MCAMHP  
Francis MacWomack III, Mayor



Ronald G. Rios  
Freeholder Director

Charles E. Tomaro  
Deputy Director

Kenneth Armwood  
Charles Kenny  
Leslie Koppel  
Shanti Narra  
Blanquita B. Valenti  
Freeholders

# MIDDLESEX COUNTY • NJ

## DEPARTMENT OF COMMUNITY SERVICES

Office of Human Services

Blanquita B. Valenti  
Chairperson, Community Services

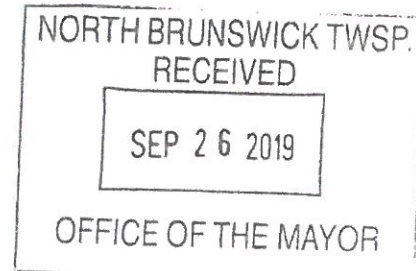
John A. Pulomena  
County Administrator

Gerry Mackenzie  
Department Head

Melyssa Lewis  
Director

September 23, 2019

Lou Ann Benson  
North Brunswick Municipal Alliance/Dept. of Parks, Recreation and Community Services  
710 Hermann Road  
North Brunswick, NJ 08902



Dear Ms. Benson,

*The FY2021 Municipal Alliance Base Award for North Brunswick is \$36,140. The funds are to be utilized to provide substance abuse prevention and education programs to the community as outlined in your plan/application. Funding for this year, July 1, 2020 to June 30, 2021, is based on the statewide funding formula.*

*In addition to the Base Award, North Brunswick has been awarded an additional \$8,143 Supplemental Award. This is a one-time funding incentive based on availability of funds. The total funding for the period of July 1, 2020 to June 30, 2021 is \$44,283*

*Future funding will be based on funds expended, monitoring results, contract compliance, program requirement compliance and overall availability of funds.*

*The FY2019 Municipal Alliance Monitoring Report is included for your review. Requirements, Recommendations and Strengths are highlighted.*

*In order to be fully compliant with the contract, the North Brunswick Municipal Alliance must adhere to all requirements as outlined in contract language, GCADA Municipal Alliance Program Guidelines, and Middlesex County Municipal Alliance Program Requirements.*

Please feel free to contact me at 732.745.4065 if there are any questions.

As always thank you for your continued hard work and dedication.

Sincerely,

Melyssa Lewis  
Office of Human Services Director

Roulla Georgiou  
County Municipal Alliance Coordinator

cc: Blanquita B. Valenti, Freeholder  
Kimberly Rodriguez, GCADA  
Jennifer Grzankowski, County Fiscal  
Anne Lori Dillon, MCAMHP  
Francis "Mac" Womack III, Mayor

75 Bayard Street, New Brunswick, NJ 08901  
Phone: 732-745-4186 | Fax: 732-296-7971  
www.middlesexcountynj.gov



## Justine Progebin

---

**From:** Lou Ann Benson  
**Sent:** Friday, July 10, 2020 2:21 PM  
**To:** Cavel Gallimore  
**Cc:** Justine Progebin  
**Subject:** Funding from the state cut 54% regards to Municipal Alliance Grants across the state

**Importance:** High

Dear Cavel,

For budget purpose planning please note the county advised all Municipal Alliances (**yesterday see below**) the reduction in funding for the 20 - 21 year for Municipal Alliance Programs. Due to the reduction of the grant funding \$711.35 will need to be off set for my salary to another line item.

DEDR amount is 15% \$2018.40 and cash match is \$3,364.00 which leaves a balance of the coordinator of \$711.35. For budget planning please include the \$711.35 for my salary coverage. Any questions, kindly advise.

July 9, 2020

Lou Ann Benson  
North Brunswick Municipal Alliance/Dept. of Parks, Recreation and Community Services  
710 Hermann Road  
North Brunswick, NJ 08902

Dear Ms. Benson,

Due to the significant decrease in Drug Enforcement Demand Reduction (DEDR) Fund collections in Fiscal Year 2020, the Governor's Council on Alcoholism and Drug Abuse (GCADA) has announced a reduction to the previously awarded county grants for Fiscal Year 2021. The Governor has also extended the state budget for fiscal Year 2020 to include five fiscal quarters ending on 9/30/2020 and shortened Fiscal Year 2021 to have three fiscal quarters beginning on 10/1/2020 and ending on 6/30/2021. The Governor's Council on Alcoholism and Drug Abuse (GCADA) therefore has provided a revised grant to Middlesex County for Fiscal Year 2021 Alliance to Prevent Alcoholism and Drug Abuse Program.

As a result, Middlesex County has revised the allocation to the North Brunswick Municipal Alliance for Fiscal Year 2021 per the CASS approved funding formula. The revised allocation to North Brunswick Municipal Alliance for three (3) Fiscal Quarters is in the amount of **\$13,456** in DEDR funds, with the stipulation the Municipal Alliance provides the required 25% Cash Match **\$3,364** and 75% In-Kind **\$10,092** for the FY2021 grant period of October 1, 2020 to June 30, 2021.

**This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.**

The submission and approval of the revised Municipal Alliance Plan will be required to access these funds.

**The following revised forms are to be submitted by no later than August 7<sup>th</sup>:**

- Form 1A – Strategic Plan for Funding Municipal Alliances - Signature Page
- Form 1B – Resolution
- Form 6 – Alliance Coordination Plan
- Form 7 – Alliance Action Plan(s) – One (1) for each Intervention
- Form 8 – Alliance Budget

In order to be fully compliant with the contract, the North Brunswick Municipal Alliance must adhere to all requirements as outlined in contract language, GCADA Municipal Alliance Program Guidelines, and Middlesex County Municipal Alliance Program Requirements.

Please feel free to contact me if you have any questions or concerns at 732.745.4065 or [charoulla.georgiou@co.middlesex.nj.us](mailto:charoulla.georgiou@co.middlesex.nj.us)  
As always, thank you very much your hard work and dedication.

Sincerely,

Melyssa Lewis  
Office Human Services Director

Roulla Georgiou  
County Municipal Alliance Coordinator

cc: Claribel A. Azcona-Barber, Freeholder  
Kimberly Rodriguez, GCADA  
Jennifer Grzankowski, County Fiscal  
Anne Lori Dillon, MCAMHP  
Francis "Mac" Womack III, Mayor

*Lou Ann*

*Lou Ann Benson*  
*Director*

North Brunswick Parks, Recreation, and Community Services  
Municipal Alliance Coordinator  
710 Hermann Road  
North Brunswick, NJ 08902  
732-247-0922 ext. 475  
fax: 732-247-0979

